



Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V
SANGAY NG MGA PAARALAN NG LUNGSOD NAGA

ADVISORY

March 20, 2023

(Relative to Division Memorandum No. 52, s. 2023 Re: Submission of Documents for Reclassification)

To: Assistant Schools Division Superintendent
 Chiefs of the Functional Division
 CID, SGOD and OSDS Unit Heads/Staff
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This office is re-accepting applicants for reclassification of teacher items to Master Teacher and Head Teacher positions from secondary schools in specified subject areas posted in Advisory dated March 15, 2023 who did not qualify during the deliberation. Submission of applications is until March 23, 2023 only.

MASTER TEACHER		HEAD TEACHER	
<i>School</i>	<i>Subject Area</i>	<i>School</i>	<i>Subject Area</i>
NCSAT	TLE	NCSHS	Science
TNHS	Filipino		
CPNHS	TLE		

2. All other items in Division Memorandum No. 52, s. 2023 still applies.

3. **Applicants with incomplete basic documentary requirements will no longer be included in the Assessment/Deliberation.**

4. Deliberation will be on March 27, 2023 at 3:00 p.m. at the Division Conference Hall.

5. Qualified candidates are given until **March 28, 2023** only to complete all the required documentary requirements specially the **PRC** authenticated copies of their PRC Teacher License, Board Rating, and Good Standing. Incomplete documents will no longer be submitted to the Regional Office and will have to wait for the next call for submission for reclassification.

6. The Human Resource Merit, Promotion and Selection Board shall be composed of the following:

Chairman: ASDS CECILE C. FERRO CESO VI
 Members: OIC-SGOD Chief MICHAEL A. DEL ROSARIO
 AOV MARY ANN B. ROSAURO
 HRMO SHEILA MARGARITA M. DURANTE
 Teacher's Association President APOLLO C. SEBELLO
 School Head of qualified applicant

DO 31, S. 2019 A



Address: Roxas Avenue, Triangulo, Naga City
 Telephone No.: 054-871-3455
 Email Address: naga.city@deped.gov.ph
 Website: www.depednaga.ph

23030507





Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V
SANGAY NG MGA PAARALAN NG LUNGSOD NAGA

7. Expenses of the HRMPSB relative to the evaluation of documents, interview and preparation of rank list shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination and compliance to this memorandum is enjoined.

MARIANO B. DE GUZMAN CESO VI
Schools Division Superintendent



DO 31, S. 2019 A



Address: Roxas Avenue, Triangulo, Naga City
Telephone No.: 054-871-3455
Email Address: naga.city@deped.gov.ph
Website: www.depednaga.ph

